



**Sweetpea F.O.R. Animals, Inc.  
Board Meeting Agenda  
John Bauer Senior Center  
17 West Street, Paxton, MA 01612  
May 5, 2016**

**Board Meeting 7:00-8:00pm  
Executive Session 8:00pm**

**Call to order at 7:12pm**

**Members Present:**

- *Dick Clark*
- *Mary Clark*
- *Bobbie Bigelow*
- *Maria McDonnell*
- *Mary Sheehan*

**Members Absent:**

- *None*

**Guests/ Attendees:**

- *Marisa Ayvazian*
- *Kathy DiLeo*
- *Melanie Kenadek*
- *Sarena Kenadek*
- *Marianne Belanger*
- *Liz Ahmadi*
- *Maddie Ohno*
- *Laura Maccera*
- *Chris & Dan Brodeur*
- *Dorrie Maynard*

**Old Business:**

- Approval of April 7, 2016 Meeting Minutes
- *MM motion to approve minutes, MS seconds and motion is passed*

**New Business:**

- Whiskers Walk Registration

- *\$100 registration fee – June 7<sup>th</sup> – previous year has been able to get in under wire and not pay fee, but don't see any exclusion for non-profits in paying fee in normal situations. Similar to Pet Rock. 11am – 3pm. MM makes motion to show attendance at WW provided we can have staffing, MS seconds and motion is passed*
- **Grant Writing Service – JRW**
  - *8hrs worth of time, \$100*
  - *MS: can we have history of grant writing to make more informed decision on whether should partner for grant writing or not. DC may have another grant writing contact (will come back with more information)*
  - *MM to meet with JRW to get more information and report back to board*

#### **Board's Report**

- *None*

#### **Treasurer's Report:**

- *Low on account that pay mortgage with - replenished with money from dog walk*
- *\$ put into general operating account from other donations*
- *Most of money has been being put into re-build account*
- *Electronic donations appear to be slowly decreasing (did not expect to stay as high as right after fire)*

#### **Shelter Manager Report:**

- **Boarding kennel update**
  - *Working with woman to possibly adopt Stella. Vet concerned with approval of person. Need woman to understand all medical expenses that will come with adoption of Stella. If vet does not think that this is the right home for Stella, then MK does not feel comfortable signing over adoption. MK submitted write up of Stella's care needed to be taken up by adopted owner to the board (to be added as clause in adoption paperwork).*
  - *MM would like to see what law states that veterinarian has power to take over jurisdiction of animal. Would like written statement as to why the veterinarian does not feel that potential adoptee is not capable. Possibly get another vet's secondary opinion?*
  - *DC says will back whatever Dr. Trom decides.*
  - *MK, "are we in a position to go against 20yrs relationship with the veterinarian?" Also – the veterinarian has to release the animal from care, so if she does not do that or does not feel comfortable then the vet will not release and we will not be able to adopt.*
  - *KD has done background-reference check on potential adoptee, saw where will live, has talked to the woman extensively, woman will be going home for lunch/ setting up camera to monitor Stella from phone, etc. even when not home. Confidence does*

- need to be instilled in woman – continuously repeating same questions to vet and staff.*
- *Would not send off to foster to adopt until June 12<sup>th</sup> if decided to continue with this woman.*
  - *MM motion to table discussion until next board meeting, DC seconds and motion is passed.*

### **Committee Reports:**

- **Rebuild**
  - *Zoning setbacks, but overall good meeting with Cutler. Need history of property – how able to build residential area on this property → DC tells that town should have that info. Drawings are finishing up, next week will go into pricing stage, will then have good idea where stand and where will be going. No more rebuild meetings until after pricings are completed and know what have/ what need*
- **Marketing**
  - *Attended dog walk with Gail from Burt's Brigade, did drawing for lottery tickets board. Looking into different fundraising methods to raise larger sums at a time. Cost of tent = \$1530, \$1230 was raised from ticket sales of lottery board (\$300 from own pocket)*
  - *\$4,360 from Sweetpea Spring Dog Walk at Barre Falls Dam (some small amounts still coming in). Second highest earning we have had with this event!! =)*
  - *MS has \$ made from breakfast, will give to DC/MC to be added to Sweetpea rebuild fund*
- **Animal/ Volunteer**
  - *Awaiting Volunteer Recruitment Day (Saturday, May 14<sup>th</sup>)*
  - *Labor/liability release form has been written up*

### **Other Announcements:**

- *None*

### **Public Session:**

- *In the 1960's the Iversheck family built the boarding facility – Originally Peirce property. Peirce farm property (one of our volunteers is a family member)*
- *Laura from Cutler states: House 1970, kennel 1972 → paperwork, where are these permits?? Other than town? Should be grandfathered in, but want to be backed up in order to make sure.*

### **Adjournment & Dismissal: 8:02pm**

*MM motion to accept EA as board, DC seconds. All board members are in unanimous agreement!*